

## MEETING #4 - January 21

At a Budget Workshop Meeting (#1) of the Madison County Board of Supervisors on January 21, 2021 at 2:00 p.m. at the Madison County Madison County Administrative Center Auditorium located at 414 N. Main Street:

PRESENT: R. Clay Jackson, Chair  
Charlotte Hoffman, Vice-Chair  
Kevin McGhee, Member  
Amber Foster, Member (*Arrived late*)  
Carty Yowell, Member  
Jack Hobbs, County Administrator  
Mary Jane Costello, Director of Finance/Assistant County Administrator

### 1. Call to Order

Chairman Jackson called the meeting to order. A quorum was present (*Supervisor Foster arrived late*).

### 2. Pledge of Allegiance & Moment of Silence/Adopt Agenda

Supervisor Yowell moved to adopt the Agenda as presented, seconded by Supervisor Hoffman. *Aye: Jackson, Hoffman, McGhee, Yowell. Nay: (0).*

### 3. Public Comment - None

### 4. FY22 Budget Presentations

<u>Dept</u>	<u>Agency</u>	<u>Presenter</u>
81900	Skyline Community Action Partnership	Simon Fiscus
TBD	Madison Learning Center	Frances Lacy
81600	Rappahannock Rapidan Regional Commission (including Foothills Housing Network)	Patrick Mauney
66100	Germanna Community College	John Davis
82400	Culpeper Soil & Water Conservation District	Greg Wilchens
72604	Madison County Fair	Scott Daniel
35800	Foothills Child Advocacy Center	Cynthia Hurst

Supervisor Yowell indicated that since he is employed by Skyline Community Action Partnership and is the Treasurer for the Madison Learning Center, he would refrain from discussions related to those groups.

5. Budget Supplements: After some discussion, Supervisor Yowell moved to approve the following budget supplements (excluding Supplement G), seconded by Supervisor McGhee. *Aye: Jackson, Hoffman, McGhee, Hoffman.*

- A. Supplement 21-21 November 2020 Compensation adjustments \$16,407.46
- B. Supplement 21-22 T Strothers promotion \$2,992.75
- C. Supplement 21-23 Sheriff bodycam telecom \$6,132.32
- D. Supplement 21-24 Sheriff FY20 encumbrance adj for vehicle \$960.00
- E. Supplement 21-25 Leave payouts \$54,253.08

- F. Supplement 21-26 Sheriff, dispatcher bonuses \$18,300.50
- G. (See below)
- H. Supplement 21-28 Transfer EMS budget to IT for Financial Software \$150,328.00
- I. Supplement 21-29 Transfer EMS budget to IT for Financial Software \$3,851.25
- J. Supplement 21-30 IT Avenity annual support \$74,000
- K. Supplement 21-31 IT Laserfiche annual support \$12,121.10
- L. Supplement 21-32 IT RDA annual support \$18,757.18
- M. Supplement 21-33 CW Atty Records Management \$2,750.00
- N. Supplement 21-34 PRA reimb for social media archiving \$796.00 (confirming action on January 12, 2021)
- O. Supplement 21-35 Co Admin Center Reno Project \$76,121.20
- P. Supplement 21-36 Schools new CARES Act monies \$283,780.00 (confirming action on January 12, 2021)
- Q. Supplement 21-37 Fire Programs Grant passthrough adj \$4,964.00
- R. Supplement 21-38 Victim Witness budget adj \$5,619.76
- S. Supplement 21-39 EMS RSAF laryngoscope grant \$4,785.00
- T. Supplement 21-40 EMS LEMPG grant for chief's vehicle \$7,500.00
- U. Supplement 21-41 EMS operations adjustment \$42,071.41
- V. Supplement 21-42 RJDC move excess budget to contingency \$78,715.50

Supervisor Hoffman moved that Supplement G be approved, seconded by Supervisor McGhee. *Aye: Jackson, Hoffman, McGhee. Nay: (0). Abstain: Yowell.*

- G. Supplement 21-27 Public Safety tower rent \$8,800.00\$45,600.00

6Ai. Board Goals & Priorities-The County Administrator reviewed the Board’s proposed goals and priorities

6Aii. Cigarette Tax: After some discussion, the County Administrator was asked to develop a cigarette tax proposal for consideration during the budget process.

Budget presentations continued as follows:

<u>Dept</u>	<u>Agency</u>	<u>Presenter</u>
81601	Virginia Regional Transit	Phil Thompson
22300	Legal Aid Works	Ann Kloeckner

6Bi. FY22Budget Timetable: The County Administrator discussed the upcoming elements of the budget development timetable.

6Bii. Upcoming Budget Request Presentation Schedule – The Board reviewed the anticipated budget presentation schedule and offered suggestions on how it could be improved.

After a five (5) minute break, budget presentations continued as follow:

<u>Dept</u>	<u>Agency</u>	<u>Presenter</u>
81300	Foothills Housing Corporation	John Reid
35600	Services to Abused Families	Cindy Hedges
51700	Piedmont Regional Dental Clinic	(none)
81111	Central VA Economic Development Partnership	Helen Cauthen

81800	Virginia Career Works/Piedmont Workforce	Sarah Morton
11100	Board of Supervisors	Jack Hobs
12210	Legal Services	Jack Hobbs
12330	Board of Equalization	Jack Hobbs

Chairman Jackson asked that the Board discuss special use permit application requirements and processes on January 26. The County Administrator suggested expanding the conversation to include rezoning, subdivision and site plan processes. The County Administrator also suggested including a revision to the sign ordinance to relieve a conflict between the Zoning Ordinance and the Code of Virginia.

Budget presentations continued as follows:

<u>Dept</u>	<u>Agency</u>	<u>Presenter</u>
81111	Central VA Economic Development Partnership	Helen Cauthen
81800	Virginia Career Works/Piedmont Workforce	Sarah Morton

#### 7. Public Comment

The Finance Director came forward to discuss her assignment to manage a project that will result in improved records management.

*Supervisor Foster entered the meeting.*

Supervisor McGhee indicated that the Commonwealth Attorney may ask Neil Goodloe to present his analysis of jail statistics to the Board in the near future.

#### 8. Adjourn

With there being no further business, on motion of Supervisor McGhee, seconded by Supervisor Hoffman, the meeting was adjourned at 4:50 p.m. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

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R. Clay Jackson, Chairman  
Madison County Board of Supervisors

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Clerk of the Board of the Madison County Board of Supervisors  
Copies: Board of Supervisors, County Attorney & Constitutional Officers  
Adopted on: February 9, 2021

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Madison County Board of Supervisors  
 FY21 Budget Workshop Meeting #2 Agenda  
 Thursday, January 21, 2021 - 2:00 PM  
 Madison County Administration Bldg. Auditorium  
 414 N. Main Street - Madison, Virginia 22727

1. **Call to Order**
2. **Pledge of Allegiance & Moment of Silence**
3. **Public Comment**
4. **FY22 Budget Presentations**

Time	Code	Agency	Presenter
2:05 PM	81900	Skyline Community Action Partnership	Simon Fiscus ( <i>IP</i> )
2:10 PM	TBD	Madison Learning Center	Frances Lacy ( <i>V</i> )
2:20 PM	81600	Rappahannock Rapidan Regional Commission	Patrick Mauney ( <i>IP</i> )
2:45 PM	66100	Germanna Community College	Janet Gullickson ( <i>V</i> )
3:00 PM	82400	Culpeper Soil & Water Conservation District	Greg Wilchens ( <i>IP</i> )
3:15 PM	72604	Madison County Fair	Scott Daniel ( <i>V</i> )
3:25 PM	81601	Virginia Regional Transit	Phil Thompson
3:35 PM	22300	Legal Aid Works	Ann H. Kloeckner ( <i>V</i> )
3:45 PM	35800	Foothills Child Advocacy Center	Cynthia Hurst ( <i>V</i> )
3:55 PM	81300	Foothills Housing Corporation	John Reid ( <i>V</i> )
4:05 PM	51700	Piedmont Regional Dental Clinic	TBD
4:15 PM	35600	Services to Abused Families	Cindy Hedges ( <i>V</i> )
4:25 PM	81111	Central VA Economic Development Partnership	Helen Cauthen ( <i>V</i> )
4:45 PM	81800	Virginia Career Works/Piedmont Workforce	Sarah Morton ( <i>V</i> )

5. **Budget Supplements (see attached)**
6. **FY22 Budget Workshop (as time allows)**
  - A. FY22 Budget Issues
    - i. Board Goals & Priorities
    - ii. Cigarette Tax
  - B. Next Steps
    - i. FY22 Budget Timetable
    - ii. Upcoming Budget Request Presentation Schedule
  - C. Review of FY20 Budget Performance and Status of June 30, 2020
  - D. FY20 YTD Budget Performance to Date
7. **Public Comment**
8. **Adjourn**